

Albany Academy – Policy Statement on Careers Guidance and Access for Education and Training Providers.

Introduction

This policy statement sets out the school’s arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations from the Education Act 2022 which amends the existing duty in Section 42A of the Education Act 1997.

Albany Academy endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: “Baker Clause”: supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

Pupil entitlement

All pupils in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests - Procedure

A provider wishing to request access should contact Mr P Crowther, Deputy Headteacher.
Telephone: 01257 244020; Email: p.crowther@albanyacademy.co.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 7	<i>Assemblies on Careers</i>	<i>National Careers Week – subject specific content</i> <i>Assemblies on Careers</i> <i>Personal Welfare lessons on Careers</i>	<i>CEIAG Focus Day</i>
Year 8	<i>Assemblies on Careers</i>	<i>National Careers Week – subject specific content</i> <i>CEIAG Focus Day</i> <i>Assemblies on Careers</i>	<i>Personal Welfare lessons on Careers</i>

Year 9	<i>Assemblies on Careers</i>	<i>CEIAG Focus Day</i> <i>National Careers Week – subject specific content</i> <i>KS4 Options Event</i> <i>Assemblies on Careers</i> <i>Personal Welfare lessons on Careers</i>	
Year 10	<i>Careers Café</i> <i>Assemblies on Careers</i>	<i>National Careers Week – subject specific content</i> <i>Assemblies on Careers</i> <i>Personal Welfare lessons on Careers</i>	<i>CEIAG Focus Day</i> <i>Taster Days in local colleges</i> <i>Independent Careers Advisor Interviews</i>
Year 11	<i>Post-16 Assemblies</i> <i>Personal Welfare lessons on Post-16 opportunities</i> <i>Post-16 Evening</i> <i>Careers Café</i> <i>Focus Day – meet employers, representatives from local colleges and Universities</i> <i>Assemblies on Careers</i> <i>Independent Careers Advisor Interviews</i>	<i>National Careers Week – subject specific content</i> <i>Post-16 Evening</i> <i>Assemblies on Careers</i> <i>Independent Careers Advisor Interviews</i>	

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Approval and review

Reviewed: May 2023.

Next review: May 2024.